

# National Remote Sensing Centre, Hyderabad

## INSTRUCTIONS TO THE TRAINEE OFFICERS

### GENERAL

1. All the trainee officers should produce the admission letter at NRSC-CISF main gate for entering in to the campus at the time of reporting to the training course. A valid I-card to authenticate your identity may be required at the time.
2. All trainee officers should report to the Class Room, Training & Education Division at 0900 Hrs on the first day of course (Ground Floor Building no. 17).
3. Please note that **no leave will be given during the course** (only under emergency situations)
4. Smoking and consumption of all alcoholic beverages is strictly prohibited in NRSC campus (including Guest House).
5. Avoid Discussion in groups outside the class room at odd hours/odd places inside the campus for security reasons.
6. Trainee officers are requested to reserve their return journey tickets for the trains starting after 1900 hrs on the concluding day of the training programme.

### SECURITY

1. Trainee officers are to mandatorily know the security requirements and the orders in vogue (as mentioned in course brochure) and should adhere accordingly.
2. All trainee officers should invariably display the NRSC ID card issued by NRSC while in campus and movement at CISF Main gate
3. **Personal Mobile Phone are permitted inside NRSC campus for trainee officers after obtaining due approval of competent authority.**
4. **Personal Laptops** are strictly not permitted inside NRSC campus and Guest House II.
5. Digital storage media in any form including CD, DVD, Portable Hard drives/disks, pen drive, Digital cameras etc., are **NOT** permitted into the campus.
6. Trainee officers are prohibited to enter in any unauthorized area inside NRSC campus.
7. Any contradictions with the lower level staff of the institution are to be informed to course coordinator and not to be dealt by the trainee officers directly.