



**CONSTRUCTION AND MAINTENANCE DIVISION**  
**NOTICE INVITING TENDERS**

Tender Notice No.: **NRSC/CMG/NIT/2432-TV/ET/98/2017-18, Dt :31.01.2018**

1. On Behalf of the President of India, sealed, item-rate tenders are invited for the following work.

Sl.No	Description	Details
1.	Title of work	<b>Supply, Installation, Testing and Commissioning of Toilet Ventilation system for Block-A extension at NRSC Shadnagar Campus.</b>
2.	Estimated cost put to tender	<b>₹. 5.33 Lakhs</b>
3.	Period of completion in months reckoned from the 15th day of date of issue of work order.	<b>02 months</b>
4.	Period during which the tender document can be downloaded.	From 02.02.2018 to 12.02.2018
5.	Bid clarifications	From 02.02.2018 to 13.02.2018 up to 15:00 hrs
6.	Last date and time for uploading of tenders	Up to 16:00 hrs on 15.02.2018
7.	Due date and time of opening of tenders.	15:00 hrs on 19.02.2018.
8.	Earnest money deposit (EMD)	<b>₹. 10,680/-</b>

**2. Eligibility Criteria for Issue of Tender Documents –**

Tender documents will be issued only to those who satisfy the following eligibility criteria:

Sl. No	Eligibility Criteria	Documentary proof for the eligibility (Self attested copies to be submitted) To be scanned and up loaded
a.	Should have satisfactorily completed the works as mentioned below during the last Seven years. i. Three similar works each costing not less than 40% of estimated cost (i.e <b>Rs. 2.13 Lakhs</b> ) (or) ii. Two similar works each costing not less than 60% of estimated cost (i.e <b>Rs. 3.20 Lakhs</b> ) (or) iii. One similar work costing not less than 80% of estimated cost (i.e <b>Rs. 4.26 Lakhs</b> ).	i. Certified copy of work orders and completion certificates issued by the authority concerned to establish work experience. ii. Completion certificates for works issued by Private parties shall be supported by TDS (Tax Deducted at Source) certificates.
	<b>Note:</b> i. Similar work shall mean works of “ <b>Supply, Installation, Testing and Commissioning of HVAC works</b> ” The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to last date of receipt of application for bids.	

b.	Should have had average annual financial turnover not less than 30% of estimated cost (i.e <b>Rs. 1.60 Lakhs</b> ) during the last three years ending <b>March '2017</b>	Certified copy from chartered Accountant for the Annual financial turnover and balance sheet showing Profit & Loss.
c.	Should not have incurred any loss in more than two years during the last five years ending <b>31st March.2017</b> .	
d.	Should have a solvency of not less than 40% of estimated cost (i.e <b>Rs. 2.13 Lakhs</b> )	Certified copy of current solvency certificate not earlier than 01.01.2018 from any Scheduled Bank.

3. **“The tender document may be downloaded from e-Tendering website [www.tenderwizard.com/ISRO](http://www.tenderwizard.com/ISRO) ‘.** Downloading of tender documents alone will not make a tenderer eligible for participating in the bidding. The documents uploaded by the tenderers will be subjected to verification subsequently by Department. If found not meeting the requirement, such offers will be rejected.

4. a. Tenders should be accompanied with Earnest Money Deposit for value specified in Para 1 above, in the form of Deposit at Call receipt/ Term Deposit Receipt of any Scheduled Bank of **Pay & Accounts officer NRSC, Hyderabad** (or) in the form of Bank guarantee issued by a scheduled bank. Earnest Money Deposit shall be valid for **180 days** from the due date of receipt of tenders. In case EMD in the form of DD is furnished, the same will be encashed immediately on opening of tenders and refund of EMD for unsuccessful tenderers will be made through Cheque / electronically by the Department.

b. **The MSME units claiming exemption of Tender cost/ EMD should submit MSME UDYOG ADHAR MEMORANDUM along with registration certificate issued by District Industries Centre (DIC) / Khadi & Industries board (KVIB)/ Coir board / National small industries commission (NSIC)/ Directorate of Handicrafts and handlooms or any other body specified by Ministry of MSME. The memorandum/certificate shall clearly indicate the monetary limit and shall be valid as on due date / extended due date of the tender. Also it should cover the items tendered to get EMD/Tender fee exemptions.**

5. Tenders will be opened at the Office of the Group Head/ Head, Construction and Maintenance Group/ Division on the stipulated date and time specified in Para 1above.

6. Original instrument of EMD shall be submitted to the office of the Group Head/ Head, Construction and Maintenance Group/ Division on or before due date and time of opening of tender. If valid EMD is not received on or before due date and time of opening of tender, the tender offer shall be summarily rejected.

b) **The MSME units claiming exemption of Tender cost/ EMD should submit attested hard copy of MSME UDYOG ADHAR MEMORANDUM along with registration certificate as indicated in para 4 (b) above.**

**The hard copy of above memorandum / certificate shall be submitted to the office of the Group Head/ Head, Construction and Maintenance Group/ Division on or before due date and time of opening of tender. If hard copy is not received on or before due date and time of opening of tender, the tender offer shall be summarily rejected.**

7. On the due date of opening, the Technical & Commercial bid of those tenderers who furnished valid EMD only will be opened. On opening of Technical & commercial bid, further detailed scrutiny / evaluation will be carried out. During the evaluation of techno-

commercial bids, the documents furnished by the tenderers will be scrutinized in detail. Any tender, found as not fulfilling the eligibility criteria will be rejected at this stage and such offers will not be considered for further processing. At this stage, the competency of the tenderers will be further evaluated by a Technical Evaluation Committee (TEC), including inspection of selected works carried out by tenderers. The Technical Evaluation format including the evaluation criteria is enclosed in the tender document. The price bid of only those tenderers who have been qualified during the scrutiny and technical evaluation will be opened separately on a specified date (with due intimation to the qualified bidders) and further processed, as per tender procedure/ stipulations.

**Note:** Any particular tenderer who has been technically evaluated by any of ISRO Centres in the past one year for any work of similar nature and magnitude and for same criteria of evaluation, such bidders will not be re-evaluated and the scores of the previous evaluation will be taken for the assessment of the eligibility for the present tender.

8. The contractor, whose offer is accepted, will be required to furnish performance guarantee of 5% (Five Percent) of the tendered amount within 15 days from the date of issue of letter of intent/ work order. This guarantee shall be in the form of Deposit at Call receipt/ Term Deposit Receipt of any Scheduled Bank issued in favour of **Pay & Accounts officer NRSC, Hyderabad** (or) in the form of Bank guarantee issued by a scheduled bank in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period specified including the extended period if any, the Earnest Money deposited by the contractor will be forfeited and letter of intent/ work order cancelled automatically without any notice to the contractor. The Earnest Money deposited along with tender shall be refunded only after receiving the aforesaid performance guarantee.

9. Intending tenderers may inspect the site before submitting the tenders, with the prior permission of **Group Head, CMG, and NRSC. As the work contains extension of existing green building block, the vender shall visit the site, to understand the scope of work and construction practices as per site conditions.**

10. The tender accepting authority on behalf of President of India is not bound to accept the lowest or any other tender and reserves the authority to reject any or all the tenders received without assigning any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.

11. The tender accepting authority on behalf of President of India also reserves the right to alter the scope/ or reduce quantum of work before issue of work order and the tenderer shall not have any claim what so ever on this account.

12. The tender accepting authority on behalf of President of India reserves the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.

13. Canvassing directly or indirectly, in connection with tender is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection. Issue of tender documents on the basis of the documentary eligibility alone will not make a tenderer eligible for participating in the bidding. The documents furnished by the tenderers will be subjected to verification subsequently by Department.

14. The tender accepting authority reserves the option to give preferences to the offers in accordance with the policies of the Government from time to time.

15. The contractor shall not be permitted to tender for works in the Division of that particular Centre of the Department responsible for award and execution of contracts for which his/her near relative is working. He/she shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any Gazetted Officer in the Department of Space. Any breach of this condition by the contractor would render him liable for rejection of tender or cancellation of contract.

16. The tender should be valid for **minimum period of 120 days** from the due date of receipt of the tender specified in Para 1 above. If any tenderer withdraws the offer within the validity period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% (Fifty Percent) of the Earnest Money Deposit absolutely. Further, the tenderer shall not be allowed to participate in the re-tendering process of the work.

17. On concluding the tender, an agreement shall be drawn with the successful tenderer.

**Group Head, CMG**

**SELF ATTESTED SCANNED COPY OF THE FOLLOWING DOCUMENTS SHALL BE SUBMITTED ALONG WITH TECHNO-COMMERCIAL BID, FAILING WHICH THE TENDERERS ARE LIABLE TO BE REJECTED**

1. Work orders issued by the authority concerned to establish work on hand.
2. Completion certificates issued by the authority concerned to establish work experience.
3. Documentary proof for having executed the work of similar nature and comparable magnitude as per the eligibility criteria.
4. Completion certificate for works issued by private parties shall be supported by TDS (Tax Deducted at Source) certificates.
5. Annual financial turnover and balance sheet showing Profit & Loss for the last five years ending 31.03.2017 issued by Chartered Accountant.
6. Solvency certificate from any scheduled bank.
7. A list of ongoing works indicating financial commitment for each of these works during the stipulated period of completion mentioned for the subject tender as per Format-1 in General Conditions of Contract (Page No.E.86).
8. A list of completed works indicating value of work, date of completion, extension of time etc., as per Format-2 in General Conditions of Contract (Page No.E.86).
9. PAN/ TAN details.
10. Earnest Money deposit.
11. Company Profile with details.
12. Calculation of bidding capacity.
13. ADDITIONAL Documents, if any.

**IMPORTANT NOTE:-**

**The original instrument of EMD (CDR/FDR/TDR/BG/DD/attested copy of MSME UDYOG ADHAR MEMORANDUM along with registration certificate as indicated in para 4(b) above) shall reach "OFFICE OF GROUP HEAD, CONSTRUCTION AND MAINTENANCE GROUP, NATIONAL REMOTE SENSING CENTRE, DPT. OF SPACE, GOVT. OF INDIA, BALANAGAR, HYDERABAD – 500 037" on or before tender opening date and time as stipulated in e-Tender Notice.**

**GROUP HEAD, CMG**