CONSTRUCTION AND MAINTENANCE GROUP

ई-निविदा आमंत्रण सूचना

NOTICE INVITING e-TENDER

ई-निविदा सूचना सं. एवं तिथि/ E-Tender Notice No & Date:

NRSC/CMG/NIT/ES/ET/9505/15/2019-20, Dt. 17.02.2020

On Behalf of the President of India, online item-rate tenders are invited through e-tendering for the following work:

<table>
<thead>
<tr>
<th>क्र.ष. No</th>
<th>वर्णन / Description</th>
<th>विवरण / Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>कार्य का नाम / Title of work</td>
<td>एनआरएससी शादनगर पिरसर में कौट, दीमक एवं चूहों का नियंत्रण करने के लिए व्यापक एएमसी Comprehensive AMC for Pest, Termite &amp; Rodent control at NRSC campus Shadnagar.</td>
</tr>
<tr>
<td>2.</td>
<td>निविदा की अनुमानित लागत / Estimated cost put to tender</td>
<td>Rs.9.50 लाख / Lakhs (दो वर्ष की अवधि के लिए / for two years period)</td>
</tr>
<tr>
<td>3.</td>
<td>कार्य जारी होने के पंद्रहवें दिन से गणना करते हुए कार्य समाप्ति की अवधि (मास में) Period of completion in months reckoned from the 15th day of date of issue of work order.</td>
<td>24 महीने/months*</td>
</tr>
<tr>
<td></td>
<td>कार्य प्रदर्शन जारी होने के पंद्रहवें दिन से गणना करते हुए कार्य समाप्ति की अवधि (मास में) Period of completion in months reckoned from the 15th day of date of issue of work order.</td>
<td>24 महीने/months*</td>
</tr>
<tr>
<td>4.</td>
<td>निविदा दाननिवेश डाउनलोड करने की अवधि Period during which the tender document can be downloaded</td>
<td>From: 20.02.2020 To: 27.02.2020</td>
</tr>
<tr>
<td>5.</td>
<td>स्पष्टीकरण अवधि Clarifications on</td>
<td>From: 20.02.2020 To: 28.02.2020 15:00 बजे/Hrs</td>
</tr>
<tr>
<td>6.</td>
<td>निविदा प्राप्ति की अतिम तिथि व समय Last date and time for receipt of tenders</td>
<td>Up to 03.03.2020 16:00 बजे/Hrs</td>
</tr>
<tr>
<td>7.</td>
<td>निविदा खोलने की निर्देश तिथि व समय Due date and time of opening of tenders.</td>
<td>On 04.03.2020 15:00 बजे/Hrs</td>
</tr>
<tr>
<td>8.</td>
<td>बयाना राशि जमा Earnest money deposit (EMD)</td>
<td>Rs. 19,000/-</td>
</tr>
</tbody>
</table>

*आरंभ में एक वर्ष की अवधि के लिए और संतोषजनक निर्देशन पर शेष अवधि के लिए विस्तार योग्य *Initially for one year period and extendable for balance period on satisfactory performance
Eligibility Criteria for Issue of Tender Documents

Tender documents will be issued only to those who satisfy the following eligibility criteria:

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Eligibility Criteria</th>
<th>Documentary proof for the eligibility (Self attested copies to be submitted)</th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td>Should have satisfactorily completed the similar works as mentioned below during last Seven years ending previous day of last date of submission of bids.</td>
<td>i.  कार्य अनुभव हेतु संबंधित प्राधिकारी द्वारा जारी कार्य आदेश एवं कार्य पूर्णता प्रमाण-पत्रों की प्रमाणित प्रति।</td>
</tr>
<tr>
<td></td>
<td>i)  तीन समान पृक्ति के कार्य, जिनकी लागत, अनुमानित लागत के 40% से कम न हो (अर्थात् Rs. 3.80 लाख) (या) Three similar works each costing not less than 40% of the estimated cost (i.e. Rs. 3.80 Lakhs) (or)</td>
<td>Certified copy of work orders and completion certificates issued by the authority concerned to establish work experience.</td>
</tr>
<tr>
<td></td>
<td>ii) दो समान पृक्ति के कार्य, जिनकी लागत अनुमानित लागत के  60% से कम न हों (अर्थात् Rs. 5.70 लाख) (या) Two similar works each costing not less than 60% of the estimated cost (i.e. Rs. 5.70 Lakhs) (or)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>iii) समान पृक्ति का एक कार्य जिसकी लागत अनुमानित लागत के 80% से कम न हो (अर्थात् Rs. 7.60 लाख) One similar work costing not less than 80% of the estimated cost (i.e. Rs. 7.60 Lakhs).</td>
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</tr>
</tbody>
</table>

**Note:** उपयुक्त अंकित मूल्य के कार्य को दो वर्ष की अवधि में पूर्ण किया हो।

**Note:** The value of work mentioned above should have been completed within 2 years of time period.

**Note/Note:**

i. समानता कार्य से आशय है कि "सरकारी संस्थाओं / संस्थानों / एमएनसी की उम्मीदों के लिए कीट, शैमक और जूड़ों के नियंत्रण के लिए व्यापक एमएसी"।

Similar work shall mean works of “Comprehensive AMC for Pest, Termite & Rodent control to buildings of government organizations/ institutions/ MNC’s Etc.”

ii. नियंत्रित कार्य के मूल्य को कार्य पूर्ण होने की लिधि से बोली हेतु आवेदन प्राप्त की अंतिम लिधि की अवधि तक के वास्तविक मूल्य को वांछित 7% के सरल दर पर बढ़ाकर वर्तमान लागत मूल्य के स्तर तक लाना होगा
The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to last date of submission of bids.

iii. The memorandum/certificate shall be valid as on due date / extended due date of the
Directorate of Handicrafts and handlooms or any other body specified by Ministry of MSME.

The memorandum/certificate issued by District Industries Centre (DIC) / Khadi & Industries board (KVIB)/ Coir board / National small industries commission (NSIC)/ Directorate of Handicrafts and handlooms or any other body specified by Ministry of MSME. The memorandum/certificate shall be valid as on due date / extended due date of the tender.

| b | केवल अनुरक्षण कार्यों के लिए लागू | Applicable only for maintenance works |
| | पीएफ.एवं ईएमडीएसएएसएएस पंजीयन होना आवश्यक है | Should have PF and ESI registration |
| | पीएफ.एवं ईएमडीएसएएसएएस पंजीयन संबंध की प्रति | Copy of PF and ESI registration number |

3. The tender document may be downloaded from e-Tendering website www.tenderwizard.com/ISRO. Downloading of tender documents alone will not make a tenderer eligible for participating in the bidding. The documents uploaded by the tenderers will be subjected to verification subsequently by Department. If found not meeting the requirement, such offers will be rejected.

4. a) Tenders should be accompanied with Earnest Money Deposit for value specified in Para 1 above, in the form of Deposit at Call receipt/ Term Deposit Receipt of any Scheduled Bank of Pay & Accounts officer NRSC, Hyderabad (or) in the form of Bank guarantee (Bank guarantee should invariable be submitted along with ICSFSM acknowledgement copy – in banking terminology IFN 760 COV BANK Guarantee Advice Message to the Advising Bank Branch) issued by a scheduled bank. Earnest Money Deposit shall be valid for 180 days from the due date of receipt of tenders. In case EMD in the form of DD is furnished, the same will be encharged immediately on opening of tenders and refund of EMD for unsuccessful tenderers will be made through Cheque / electronically by the Department.

b) The MSME units claiming exemption of Tender cost/ EMD should submit MSME UDYOOG ADHAR MEMORANDUM or registration certificate issued by District Industries Centre (DIC) / Khadi & Industries board (KVIB)/ Coir board / National small industries commission (NSIC)/ Directorate of Handicrafts and handlooms or any other body specified by Ministry of MSME.
5. Tender will be opened at the Office of the Group Head/Head, Construction and Maintenance Group/Division on the stipulated date and time specified in Para 1 above.

6. a) Original instrument of EMD shall be submitted to the office of the Group Head, Construction and Maintenance Group on or before due date and time of opening of tender indicated in para 1 above. If valid EMD is not received on or before due date and time of opening of tender, the tender offer shall be summarily rejected.

b) The MSME units claiming exemption of Tender cost/EMD should submit attested hard copy of MSME UDYOY ADHAR MEMORANDUM or registration certificate as indicated in para 4 (b) above. The hard copy of above memorandum/certificate shall be submitted to the office of the Group Head/Head, Construction and Maintenance Group/Division on or before due date and time of opening of tender. If hard copy is not received on or before due date and time of opening of tender, the tender offer shall be summarily rejected.

7. On the due date of opening, the Technical & Commercial bid of those tenderers who furnished valid EMD only will be opened. On opening of Technical & commercial bid, further detailed scrutiny/evaluation will be carried out. During the evaluation of techno-commercial bids, the documents furnished by the tenderers will be scrutinized in detail. Any tender, found as not fulfilling the eligibility criteria will be rejected at this stage and such offers will not be considered for further processing. The price bid of only those tenderers who have been qualified during the scrutiny and technical evaluation will be opened separately on a specified date (with due intimation to the qualified bidders) and further processed, as per tender procedure/stipulations.

8. Earnest money of the successful contractor will be converted into Performance guarantee. On completion of the work, the same will be converted as security deposit. In cases of
exemption for payment of Earnest money, separate performance guarantee at 2% of the estimated cost put to tender to be submitted immediately on receipt of letter of acceptance/work order.

9. Intending tenderers may inspect the site before submitting the tenders, with the prior permission of Group Head, CMG, NRSC

10. The tender accepting authority on behalf of President of India is not bound to accept the lowest or any other tender and reserves the authority to reject any or all the tenders received without assigning any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.

11. The tender accepting authority on behalf of President of India also reserves the right to alter the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.

12. The tender accepting authority on behalf of President of India reserves the right of accepting the tender that fulfills or any condition that of conditional rebate is put forth by the tenderer shall be summarily rejected.

13. Canvassing directly or indirectly, in connection with tender is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.

14. The tender accepting authority reserves the option to give preferences to the offers in accordance with the policies of the Government from time to time.

15. The contractor shall not be permitted to tender for works in the Division of that particular Centre of the Department responsible for award and execution of contracts for which his/her near relative is working. He/she shall also intimate the names of persons who are working
with him in any capacity or are subsequently employed by him and who are near relatives to any Gazetted Officer in the Department of Space. Any breach of this condition by the contractor would render him liable for rejection of tender or cancellation of contract.

16. The tender should be valid for **minimum period of 120 days** from the due date of receipt of the tender specified in Para 1 above. If any tenderer withdraws the offer within the validity period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% (Fifty Percent) of the Earnest Money Deposit absolutely. Further, the tenderer shall not be allowed to participate in the re-tendering process of the work.

17. On concluding the tender, an agreement shall be drawn with the successful tenderer.
SCANNED COPY OF THE FOLLOWING DOCUMENTS SHALL BE SUBMITTED ALONG WITH TECHNO-COMMERCIAL BID, FAILING WHICH THE TENDERERS ARE LIABLE TO BE REJECTED

1. दिए गए कार्य हेतु संबंधित अधिकारी द्वारा जारी किए गए कार्य आदेश।
   Work orders issued by the authority concerned to establish work on hand.

2. कार्य अनुभव हेतु संबंधित अधिकारी द्वारा जारी कार्य समाप्ति प्रमाण-पत्र।
   Completion certificates issued by the authority concerned to establish work experience.

3. पावता मानदंड के अनुसार, समान प्रकृति के कार्यों, तुलनात्मक मात्रा के कार्यों के निर्णायन हेतु दस्तावेजी प्रमाण।
   Documentary proof for having executed the work of similar nature and comparable magnitude as per the eligibility criteria.

4. निजी पक्षों द्वारा जारी किए गए कार्यों के लिए कार्य समाप्ति प्रमाण-पत्र, डी.डी.एस. (सोट पर कर कटाई) प्रमाण-पत्र के साथ होना चाहिए।
   Completion certificate for works issued by private parties shall be supported by TDS (Tax Deducted at Source) certificates.

5. पीएफ एवं ईएसआई पंजीयन संबंधित प्रति
   Copy of PF and ESI registration number.

6. निविदा के सामान्य निर्देशों में प्रति-1 के अनुसार, पूर्ण किए गए कार्यों की एक मूल्य, पूर्णता की तिथि, समय विस्तार आदि का उल्लेख होना चाहिए।
   A list of completed works indicating value of work, date of completion, extension of time etc., as per Format-1 in General Conditions of Contract.

7. पैन/टैन व्यौरा।
   PAN/ TAN details.

8. ब्याना राशि जमा।
   Earnest Money deposit.

9. व्योरे सहित कंपनी प्रोफाइल।
   Company Profile with details.

10. अतिरिक्त दस्तावेज, यदि कोई।
    ADDITIONAL Documents, if any.

11. वैध जीएसटी पंजीयन संख्या (जीएसटीन)।
    Valid GST registration number (GSTIN).

12. देयक भुगतान के हस्तांतरण की मुख्या के लिए निविदाकार अपने बैंक का विवरण भी जमा करें।
    To facilitate transfer of consideration payable, the tenderer is requested to furnish their bank details.
IMPORTANT NOTE:-

The original instrument of EMD (CDR/FDR/TDR/BG) (Bank guarantee should invariably be submitted along with ICSFMS acknowledgement copy – in banking terminology IFN 760 COV BANK Guarantee Advice Message to the Advising Bank Branch) /DD/attested copy of MSME UDYOG ADHAR MEMORANDUM or Registration Certificate as indicated in para 4(b) above shall reach “OFFICE OF GROUP HEAD, CONSTRUCTION AND MAINTENANCE GROUP, NATIONAL REMOTE SENSING CENTRE, DPT. OF SPACE, GOVT. OF INDIA, BALANAGAR, HYDERABAD – 500 037” on or before tender opening date and time as stipulated in e-Tender Notice.

GROUP HEAD CMG, NRSC